

JOHNSBURG CENTRAL SCHOOL  
BOARD OF EDUCATION ORGANIZATIONAL/REGULAR MEETING  
Wednesday, July 6, 2022

AGENDA

- I. A. Call to Order with Pledge of Allegiance
- B. Temporary Chairperson  
**MOTION** to appoint the District Clerk as Temporary Chairperson.
- C. Nominations for President and Vice President  
**MOTION** to appoint \_\_\_\_\_ as President of the School Board for the 2022-2023 school year.  
**MOTION** to appoint \_\_\_\_\_ as Vice- President of the School Board for the 2022-2023 school year.
- D. Oath of Office  
Oath of Office signed and filed by: District Clerk, District Treasurer, District Tax Collector, Administrators, and Board Members.
- E. The District Clerk will relinquish the temporary chairperson position and turn the meeting over to the Board President.

**II. Agenda Changes/Items to be withdrawn from the Consent Agenda**

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**III. Appointments:**

- A. **MOTION** to accept the Consent Agenda for Appointments:
  - 1. District Treasurer  
appointment of Lawrence Ringer as District Treasurer for the 2022-2023 school year.
  - 2. Substitute District Treasurer  
appointment of Mary Alexander as Substitute District Treasurer for the 2022-2023 school year.
  - 3. Claims Auditor  
appointment of Judy Cook as Claim's Auditor at \$2,500 for the 2022-2023 school year.
  - 4. Bank Reconciliation  
appointment of Kathy Spring as our bank reconciliation auditor at \$4,000.00 for the 2022-2023 school year.
  - 5. Payroll Auditor  
appointment of Kathy Spring as our payroll auditor at \$1,000 for

the 2022-2023 school year.

6. Extra-Curricular Fund Comptroller  
appointment of Heather Flanagan as Extra-Curricular Fund Comptroller for the 2022-2023 school year.
7. Extra-Curricular Fund Central Treasure  
appointment of Sarah Kelly as the Extra-Curricular Fund Central Treasure for the 2022-2023 school year.
8. Asbestos Designee  
appointment of Frank Morehouse Jr. as Asbestos Designee for the 2022-2023 school year.
9. Purchasing Agent  
Authorizing the Superintendent of School as the Purchasing Agent for the 2022-2023 school year.
10. CSE Committee  
appointment of the following members to the Committee on Special Education for the 2022-2023 school year:
  - Chairperson: Amanda Durkee
  - Co-Chairperson: Heather Flanagan
  - Case Managers as needed, including all special education teachers
  - School Nurse - Amber Aurilio
  - Physician: Hudson Headwaters
  - Regular Education Teacher as Required
  - Related Service Therapists as Required
11. CPSE Committee  
appointment of the following members to the Pre-School Committee on Special Education for the 2022-2023 school year:
  - Chairperson: Amanda Durkee
  - Co-Chairperson: Heather Flanagan
  - Case Managers as needed, including all special education teachers
  - School Nurse - Amber Aurilio
  - Physician: Hudson Headwaters
  - Regular Education Teacher as Required
  - Related Service Therapists as Required
  - Warren County Representative, as needed
12. 504 Assessment Team  
appointment of the following members to the 504 Assessment Team for the 2022-2023 school year:
  - Chairperson: Amanda Durkee
  - Co-Chairperson: Heather Flanagan
  - Case Managers as needed, including all special education teachers

School Nurse - Amber Aurilio  
Physician: Hudson Headwaters  
Regular Education Teacher as Required  
Related Service Therapists as Required

13. Census Enumerator  
appointment of Laurie West as Census Enumerator for the 2022-2023 school year.
14. Attendance Officer  
appointment of Laurie West as the Attendance Officer for the 2022-2023 school year.
15. Records Access Officer  
appointment of Laurie West as the Records Access Officer for the 2022-2023 school year.
16. DASA Coordinator  
appointment of Heather Flanagan as DASA Coordinator for the 2022-2023 school year.
17. Homeless Liaison  
appointment of Heather Flanagan as the Homeless Liaison for the 2022-2023 school year.
18. Lead Data Officer  
appointment of Michael Markwica as Lead Data Officer for the 2022-2023 school year.
19. Dean of Students  
appointment of Jeff Ordway as Dean of Students at \$2,600 for the first four months (ending December 22, 2022) of the 2022-2023 school year. When the Superintendent and Principal are both out of the building, the Dean of Students will be paid an additional \$100 per day and \$50 per half day.
20. Title IX Coordinator  
appointment of Michael J. Markwica as primary Title IX Coordinator for the 2022-2023 school year.
21. appointment of Heather Flanagan as the secondary Title IX Coordinator for the 2022-2023 school year.
22. Substitute Teacher Rate of Pay  
**MOTION** to set substitute teacher rate of pay at \$100 for certified teachers and \$90.00 for uncertified teachers for the 2022-2023 school year.
23. District Tax Collector  
**MOTION** to appoint Mary Alexander as District Tax Collector at \$6,000 for the 2022-2023 school year.
24. **MOTION** to appoint Cindy Homer as District Clerk at \$6,000 for the

- 2022-2023 school year.
25. Substitute Caller  
**MOTION to** appoint Mary Alexander as substitute caller at \$2,603 for the 2022-2023 school year.

- B. District Clerk will obtain and file the appropriate Oath of Office from the above list.

#### **IV. Agency Appointments:**

- A: **MOTION to** accept the Consent Agenda for Agency Appointments

1. District Physician  
appointment of Hudson Headwaters Health Network as the School District Physician for the 2022-2023 school year.
2. Independent Auditor  
appointment of Raymond G. Preusser, CPA, P.C., as independent Auditor of the 2022-2023 school year per bid contract.
3. Bond Counsel  
appointment of Barclay Damon as our Bond Counsel as needed for the 2022-2023 school year.
4. Insurance Agent  
appointment of USI Insurance Services LLC as our Insurance Agent for the 2022-2023 school year.
5. School Attorney  
appointment of Giranvi & Ferlazzo, PC as the School District Attorney for the 2022-2023 school year.

#### **V. Designations**

- A. **MOTION to** accept the Consent Agenda for Designations

1. Bank Depository designating Community Bank NA of North Creek and J. P. Morgan Chase Bank as the Official Bank Depositories for the 2022-2023 school year.
2. Official Newspapers  
designating the Post Star as the Official Newspaper for the 2021-2022 school year.

## **VI. Authorizations**

### **A. MOTION to accept the Consent Agenda for Authorizations**

1. Certify Payrolls  
authorizing the Superintendent of Schools to certify payrolls for the 2022-2023 school year
2. Board Conferences  
authorizing the members of the Board of Education to attend conferences and conventions with expenses for the 2022-2023 school year.
3. Petty Cash Fund  
authorizing a Petty Cash Fund not to exceed \$100 at any one time and to approve Laurie West as the Petty Cash Comptroller for the 2022-2023 school year.
4. Signatories  
authorizing Michael Markwica, Lawrence Ringer and Mary Alexander to sign school checks for the 2022-2023 school year.
5. Budget Transfers  
authorizing the Superintendent of Schools to make budget transfers up to \$2,000 for the 2022-2023 school year.
6. State and Federal Funds  
authorizing the Superintendent of Schools as Administrator of State and Federal Funds for the 2022-2023 school year.
7. Investment of Funds  
authorizing the District Treasurer to invest funds for the 2022-2023 school year.
8. Grant Officer  
authorizing the Superintendent to apply for grants in aid both State and Federal for the 2022-2023 school year.

## **VII. Official Undertakings (Bonds)**

### **A: MOTION to accept the Consent Agenda for Official Undertakings (Bonds)**

1. District Clerk Bond  
approve the District Clerk Bond for the 2022-2023 school year.
2. Treasurer's Bond  
approve the Treasurer's Bond for the 2022-2023 school year.
3. Substitute Treasurer's Bond  
approve the Substitute Treasurer's Bond for the 2022-2023 school year.

4. Tax Collector's Bond  
approve the Tax Collector's Bond for the 2022-2023 school year.
5. Superintendent's Bond  
approve the Superintendent's Bond for the 2022-2023 school year.
6. Central Treasure Activity Bonds (Extra-Curricular)  
approve the Central Treasure Bond for the 2022-2023 school year.
7. Internal Claims Auditor Bond  
approve the Internal Claims Auditor Bond for the 2022-2023 school year.
8. All persons and positions required by law or regulation to be bonded.  
approve the bond for all persons and positions required by law or regulation to be bonded for the 2022-2023 school year.

### **VIII. Other Items**

**A: MOTION to approve the Consent Agenda for Other Items**

1. Mileage Reimbursement  
approve the mileage reimbursement rate to coincide with the IRS determined rate for the 2022-2023 school year.
2. Board Committees  
approve the following Board Committees:
  - a) Finance/Negotiations/Audit;
  - b) Buildings and Grounds;
  - c) Staff Development/Curriculum;
  - d) School Climate/Safety;
  - e) School/Community Relationsfor the 2022-2023 school year.
3. Free and Reduced Lunch Program Guidelines  
approve the Free and Reduced Lunch Program Guidelines for the 2022-2023 school year.
4. Community Eligibility Program (CEP)  
approve the continuation of the Community Eligibility Program (CEP) for free breakfast and lunch to all students for the 2022-2023 school year.
5. Tuition  
approve tuition for the 2022-2023 school year at \$3,000 for Grades Pre-K- 12.  
If Pre-K is a half day, tuition will be prorated accordingly.
6. Policy Manual  
adopt the Policy Manual for the 2022-2023 school year.
7. BOCES Contract

approve the BOCES Contract for the 2022-2023 school year.

8. Athletic Placement Process Policy

approval of the Athletic Placement Process Policy as written below.

WHEREAS, Section 135.4©(7)(ii)(a)(4) of the Regulations of the Commissioner of Education provides for a board of education to permit pupils in grades no lower than seventh grade to compete on interscholastic athletic teams organized for senior high school pupils, or senior high school pupils to compete on interscholastic athletic teams organized for pupils in the seventh and eighth grades; and WHEREAS, these pupils are to be allowed to compete at levels that are appropriate to their physical maturity, physical fitness, and sport skills in relationship to other pupils in accordance with the standards established by the Commissioner of Education; and WHEREAS, the State Education Department issues the competition standards for these pupils to compete under a program called the Athletic Placement Process;

THEREFORE BE IT RESOLVED that the Johnsburg Central School District Board of Education shall permit pupils to compete after successfully completing the Athletic Placement Process for the requested sport and level.

**IX. Non-Consent Items:**

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**X. Approval of Minutes:**

A. Board of Education Meeting

**MOTION** to approve the minutes of June 20, 2022 Regular Board of Education Meeting.

B. CSE/CPSE/504 Reports

**MOTION** to accept CPSE, CSE and the 504 Reports

**XI. Financial Report**

A. Extra-Curricular Fund Report

**MOTION** to approve the Extra-Curricular Fund Report for April 2022

**MOTION** to approve the Extra-Curricular Fund Report for May 2022

## **XII. Appointments/Extra-Curricular**

- A. **MOTION** to appoint Kim McKenna as Pre-K-4 Coordinator at 1.025 of her salary for the 2022-2023 school year.
- B. **MOTION** to appoint Ilena Corr as Co-Coordinators for 5-8 at 1.025 of her salary for the 2022-2023 school year.
- C. **MOTION** to appoint Amanda Durkee as Department Chair for Special Education at 1.025 of her salary for the 2022-2023 school year.
- D. **MOTION** to appoint Chad Pooler as Department Chair for Science at 1.025 of his salary for the 2022-2023 school year.
- E. **MOTION** to appoint Shannon Ordway as Department Chair for Math at 1.025 of her salary for the 2022-2023 school year.
- F. **MOTION** to appoint Steve Tomb as Department Chair for English at 1.025 of his salary for the 2022-2023 school year.
- G. **MOTION** to appoint Russell Moro as Department Chair for Social Studies at 1.025 of his salary for the 2022-2023 school year.
- H. **MOTION** to appoint Ashleigh Lawrance as Freshman Class Advisor at \$550.00 for the 2022-2023 school year.
- I. **MOTION** to appoint Shannon Stone as the Sophomore Class Advisor at \$550.00 for the 2022-2023 school year.
- J. **MOTION** to appoint Katy Ashe as Junior Class Advisor at \$550 for the 2022-2023 school year.
- K. **MOTION** to appoint Sarah Fink as Senior Class Advisor at \$550 for the 2022-2023 school year.
- L. **MOTION** to appoint Sarah Fink as Graduation Coordinator at \$1,150 for the 2022-2023 school year.
- M. **MOTION** to appoint Rachel Brower as Jr. National Honor Society Advisor at \$550 for the 2022-2023 school year.
- N. **MOTION** to appoint Janelle Turcotte as Sr. National Honor Society Advisor at \$550 for the 2022-2023 school year.
- O. **MOTION** to appoint Matt Wells as Youth and Government Advisors at \$950 for the 2022-2023 school year.
- P. **MOTION** to appoint Tracy Watson and Kristen Varney as Jr. High Travel Club as Co-Advisor at \$550 each for the 2022-2023 school year.
- Q. **MOTION** to appoint Brent Pavlick as Advisor to the Spanish Club at \$550 for the 2022-2023 school year.
- R. **MOTION** to appoint Eric Gelber as Advisor to the Student Newspaper at \$550 for the 2022-2023 school year.



- S. **MOTION** to appoint Kim McKenna, Heather Olesheski, Tracy Watson, Laura Webb, Kiely Knickerbocker, Katy Ashe, Cathy Kennedy, Jodie Seymour, Shannon Stone, Shannon Ordway, Amanda Durkee, and Matt Wells as Mentors at \$1,000 each, if needed, for the 2022-2023 school year.
- T. **MOTION** to appoint Katy Ashe as Prom Advisor at \$1,150 for the 2022-2023 school year.
- U. **MOTION** to appoint Maxwell Garrett as Select Instrumental Ensemble (Jazz Band) at \$1,850 for the 2022-2023 school year.
- V. **MOTION** to appoint Katy Ashe as Select Vocal Ensemble (Pop Singers) at \$1,850 for the 2022-2023 school year.
- W. **MOTION** to appoint Katy Ashe as the Advisor to the Musical Performance/Variety Show Director at \$1,850 for the 2022-2023 school year.
- X. **MOTION** to appoint Tracy Watson and Laura Webb as Co-Advisors for MakerSpace at \$750 each for the 2022-2023 school year.
- Y. **MOTION** to appoint Katy Ashe as Student Council Advisor at \$950 for the 2022-2023 school year.
- Z. **MOTION** to appoint Michelle Volcheck and Mary Cooper as Co-After School Program Advisor at \$50/day for the 2022-2023 school year.
- AA. **MOTION** to appoint Katy Ashe as Gay Straight Alliance (GSA) Advisor at \$550 for the 2022-2023 school year.
- BB. **MOTION** to approve Chadwick Pooler as Advisor to the Marine Biology Club at \$550 for the 2022-2023 school year.
- CC. **MOTION** to appoint Ashleigh Lawrence and David Pede as Co-Yearbook Advisor at \$1,075 each for the 2022-2023 school year.
- DD. **MOTION** to appoint Erika Patton as Trap Advisor at \$2,080 for the 2022-2023 school year.
- EE. **MOTION** to appoint Peter Olesheski as Volunteer Assistant Advisor for the Trap Club for the 2022-2023 school year.
- FF. **MOTION** to appoint Deanna Sharp and Erika Patton as Co-Archery Advisors at \$1,040 each for the 2022-2023 school year.
- GG. **MOTION** to appoint Ilena Corr as Advisor for Standing Together Club at \$550 for the 2022-2023 school year.
- HH. **MOTION** to appoint Shannon Ordway and Joe San Antonio as Co-Advisor for Earth Club at \$275 each for the 2022-2023 school year.
- II. **MOTION** to appoint Pam Ross as Detention Monitor at \$30/day for the 2022-2023 school year.
- JJ. **MOTION** to appoint Deidre Convery-Bernard MS, CCC-SLP independent Speech/Language services per the contract for the summer of

2022

- KK. **MOTION** to appoint Jill Hodgson/North Creek Related Services, LLC for Occupational Therapy services per the contract for the 2022-2023 school year.
- LL. **MOTION** to appoint Denise Putney/Putney Physical Therapy for Physical Therapy services per the contract for the 2020-2023 school year.
- MM. **MOTION** to appoint Ilena Corr, Susanne Hayden, Kristen Varneyr, Jennifer Newell, Janelle Turcotte, and Tracy Watson as Summer School Teachers at the rate of 1/200 of Step one in their placement column in the current JCSTA contract for the summer of 2022.
- NN. **MOTION** to appoint Cheri Hayes as a Teaching Assistant for the 2022 Summer School Program at \$20.05 per hour as per her CSEA employment contract.
- OO. **MOTION** to appoint Mary Cooper as an Aide for the 2022 Summer School Program at \$18.90 per hour as per her CSEA employment contract.
- PP. **MOTION** to appoint Maddison LaFond, as Summer School Nurse at \$25 per hour for the summer of 2022.
- QQ. **MOTION** to appoint Mike Sharp as a Volunteer Advisor for the Archery Club for the 2022-2023 school year.

**XIII. Athletics:**

- A. **MOTION** to appoint Shannon Stone as the Modified Cross Country Running Coach at \$2,785 for the 2022-2023 school year.
- B. **MOTION** to appoint Mark Anderson as a volunteer coach for the Cross Country Team for the 2022-2023 school year.
- C. **MOTION** to appoint Joe San Antonio as the Varsity Girls Soccer Coach at \$4,140 for the 2022-2023 school year.

**XIV. Other Items**

- A. **MOTION:** to accept the 2022-2023 District Wide Safety Plan
- B. **MOTION:** to accept the Building-Level Emergency Response Plan
- C. **MOTION:** to accept the True North Student Transportation Cooperative Agreement for the 2022-2023 school year.
- D. **MOTION:** to accept the 2022-2023 Board Of Education Meeting Calendar
- E. **DISCUSSION:** Substitute Bus Driver's rate of pay.

**XV. Updates:**

**XVI. Other Business**

**XVII. Visitors Comments**

**XVIII. Upcoming Dates:**

BOE Retreat: July 11th 6-9 PM

BOE Retreat: August 17th 6-9 PM

Board of Education Meeting: August 22, 7 PM

**XIX. Executive Session**

**MOTION** to adjourn to Executive session for contract negotiations.

**XX. Adjournment**

**MOTION** to adjourn